

Appendix 2 - Council Administration Priorities and Missions

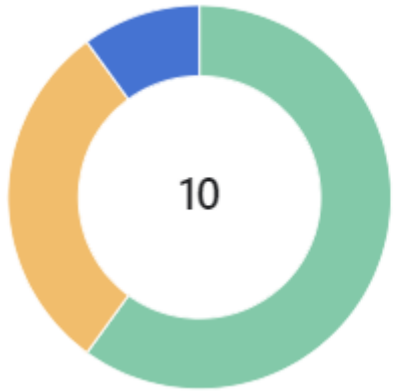
This appendix outlines the progress on delivering each of the Adur & Worthing Councils' missions from the organisation's corporate plan - [Our Plan](#) through the lens of each administration's priorities and cross-cutting areas of work to improve delivery on the respective missions.

Table: Status Indicators and definitions

Status Indicators	Status Definitions
Green	In progress: on track / on time
Amber	In progress: but delays anticipated or minor issues to be resolved (no apparent 'show stoppers' identified)
Red	Significant difficulties in implementation
Blue	To be started
Light Blue	On hold
Completed	Completed
Grey	Data unavailable
Clear	RAG rating not appropriate

Appendix 2 - Missions

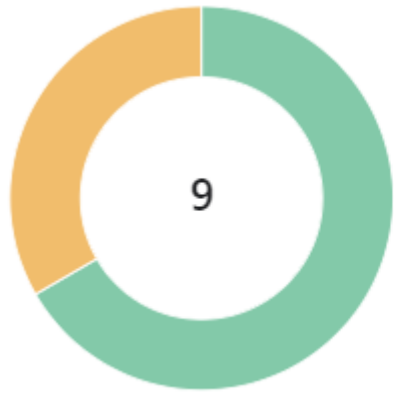
Thriving People Missions



- In progress: on track and on time
- In progress: but delays
- Not yet started

Name	Project Status	Project Notes	Project Owner
☰ Develop a co-designed approach to youth participation across Adur and Worthing	Not yet started	Service redesign in progress	Noel Hatch
☰ Develop a new 5-year pipeline of affordable housing and owned EA/TA across Adur & Worthing that meet current and future demand for our Communities	In progress: on track ...		Senior Development Manager
☰ Improving the safety, quality and management of Adur Homes	In progress: on track ...		Assistant director housing homelessness & prevention
☰ Review and develop our regulatory powers for the private sector to improve accommodation for our residents	In progress: but delays	Partnership workings take time	Assistant director housing homelessness & prevention
☰ Work with our system partners to improve prevention and facilitate better move on for people in supported accommodation in Worthing and Adur	In progress: on track ...		Housing Needs Manager
☰ Produce and deliver a new A&W Housing Strategy 2024-2029	In progress: on track ...		Assistant director housing homelessness & prevention
☰ Reduce corporate debt using a data informed and proactive approach, ensuring this is joined up across services	In progress: but delays	Service redesign in progress	Head of Resident Services
☰ Work with our partners to identify funding streams and other opportunities, enabling more people to maximise their income	In progress: on track ...		Assistant director housing homelessness & prevention
☰ Build the capacity and skills of residents and enabling more people to help themselves and find early help	In progress: but delays	Engagement underway	Head of Resident Services
☰ Develop and embed our corporate debt policy and approach to how the councils collect debt in relation to residents experiencing vulnerabilities	In progress: on track ...		Director for Housing and Communities

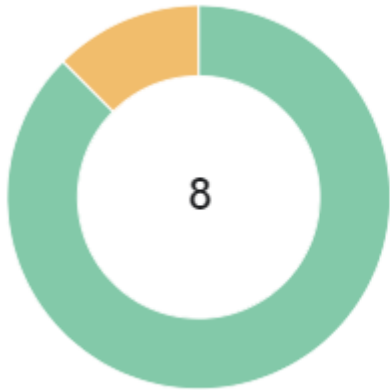
Thriving People - Adur Priorities



- In progress: on track and on time
- In progress: but delays

Name	Project Status	Project Notes	Project Owner
☰ APP: Work with Homelessness Prevention and Rough Sleeping Partnership to prevent homelessness, reduce demand and costs associated with TA	In progress: on track and o...		Rob Jarvis
☰ APP: Work with residents on the redevelopment of the Southwick Estate	In progress: but delays	Member briefing scheduled for 23rd Jan 2024	Rob Jarvis
☰ APP: Increase our stock of housing for Emergency and Temporary Accom	In progress: but delays	Identifying resources and opportunities	Amanda Eremie
☰ APP: Work to develop Opening Doors	In progress: on track and o...		Rob Jarvis
☰ APP: Develop two new blocks of housing on Albion Street totalling 49 units for social rent	In progress: but delays	Scheme completion scheduled May 2024	Rob Jarvis
☰ APP: Update Temporary Accommodation Placement and Procurement Strategy	In progress: on track and o...		Rob Jarvis
☰ APP: Update our Housing Strategy	In progress: on track and o...		Rob Jarvis
☰ APP: Support the implementation of the council's new corporate debt policy	In progress: on track and o...		Paula Doherty
☰ APP: Deliver the Cost of Living Emergency Road Map	In progress: on track and o...		Paula Doherty

Thriving People - Worthing Priorities



- In progress: on track and on time
- In progress: but delays

Name	Project Status	Project Notes	Project Owner
☰ WPP: Investigate the opportunity for a selective licensing scheme.	In progress: but delays	Investigating use of shared prosperity fund	Rob Jarvis
☰ WPP: Develop new housing with a focus on council owned EA	In progress: on track and on ti...		Chris Maughn/Rob Jarvis
☰ WPP: Produce a new housing strategy	In progress: on track and on ti...		Rob Jarvis
☰ WPP: Work with BOOM Community Bank to support vulnerable residents and promote ethical saving	In progress: on track and on ti...		Paula Doherty
☰ WPP: Deliver Cost of Living Emergency Road Map focus on prevention and sustainable development	In progress: on track and on ti...		Paula Doherty
☰ WPP: Deliver and evaluate our new approach to allocating the Community Infrastructure Levy (CIL)	In progress: on track and on ti...		Noel Hatch
☰ WPP: Big Listen, Phase 1 report published	In progress: on track and on ti...		Noel Hatch
☰ WPP: Develop a Council for the Community roadmap to set out our ambitions and monitor progress	In progress: on track and on ti...		Noel Hatch

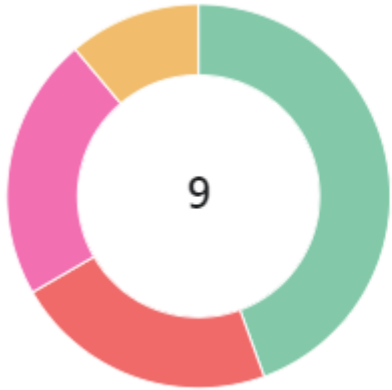
Thriving Places Missions



- In progress: on track and on time
- Not yet started
- In progress: but delays

Name	Project Status	Project Notes	Project Owner
☰ Develop a place based asset strategy for Adur and Worthing and co-produce a shared vision and set of values with local communities in each of the local areas	Not yet started	Service redesign in progress	Andy Willems/Noel Hatc...
☰ Active Travel is integrated with our approach to the design and management of our places and funding regimes such as CIL and Sec 106 contributions	In progress: but delays	Partnership and funding work progressing	Andy Willems
☰ Identify significant areas of change and areas where key infrastructure is needed to support our communities	In progress: on track and on time		Ruth Pineda
☰ Review of the Councils' assets as part of the development of an Asset Management Plan	Not yet started	Service redesign in progress	Mark Hooper
☰ Improve biodiversity and promote the natural environment, linking to the overarching Greening Plan	In progress: on track and on time		Fiona Burn
☰ Identifying aspirations for building design as an integral part of developing our place	In progress: but delays	Engagment work underway	James Appleton
☰ Collaborative approach with partners stewarding our place	In progress: on track and on time		Andy Willems
☰ Improve the quality and management of public spaces	Not yet started	To progress in 2024	Fiona Burn

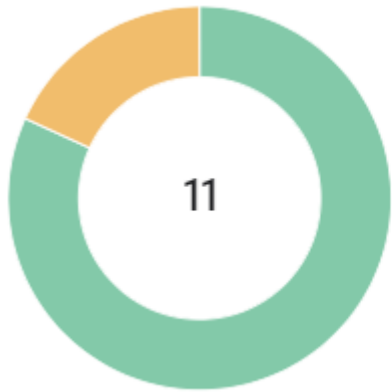
Thriving Places - Adur Priorities



- In progress: on track and on time
- Significant difficulties in implementation
- Completed
- In progress: but delays

Name	Project Status	Project Notes	Project Owner
APP: With WSCC deliver an upgraded public realm experience at Southwick Square	Completed		Andy Willems
APP: Support and help grow our markets	In progress: on track and on time		Andy Willems
APP: Support active travel initiatives including north-south corridors and investigate improvements on the A259 (Western Harbour Arm)	In progress: but delays	Liasing with WSCC	Andy Willems
APP: Increase the number of trees including community led street tree planting activities	In progress: on track and on time		Andy Willems
APP: Progress plans for the replacement of the Buckingham Park Pavilion to assist local sports clubs	In progress: on track and on time		Andy Willems
APP: Work in partnership with South Downs Leisure Trust to improve the facilities	In progress: on track and on time		Andy Willems
APP: Commence the work required to update the Local Plan	Significant difficulties in implementation	Consultant delays and legislative changes	Chris Maughan
APP: Develop a Levelling Up bid for Lancing	Significant difficulties in implementation	Levelling Up Round 3 not announced	Andy Willems
APP: Complete public realm improvements at Southwick Square by October 2023.	Completed		Andy Willems

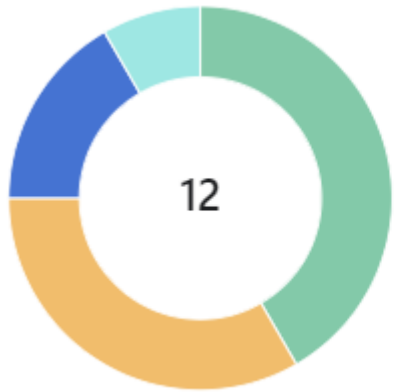
Thriving Places - Worthing Priorities



- In progress: on track and on time
- In progress: but delays

Name	Project Status	Project Notes	Project Owner
☰ WPP: Improve public realm for the edge of town areas: Montague Street West, Brighton Rd, Chapel Rd, Ham Rd and Tarring Rd	In progress: on track and on t...		Chris Maughan/Andy Willems
☰ WPP: Explore options around the creation of a car-free town centre	In progress: but delays	Scheme to be agreed as part of the CIL IBP	Andy Willems
☰ WPP: Improve green inward investment through partnership work with local businesses, the Worthing BID and others	In progress: on track and on t...		Andy Willems
☰ WPP: Work with Highways and other partners to increase street tree planting	In progress: on track and on t...		Andy Willems
☰ WPP: Review the accessibility of our parks and improve provision for young people	In progress: on track and on t...		Fiona Burn
☰ WPP: Create a clean functional town (Bins, benches and Basics)	In progress: on track and on t...		Andy Willems
☰ WPP: Seek to fund a design plan for the George V to Sea Lane Cycle path	In progress: but delays	Feasibility budget now assigned from CIL	Andy Willems
☰ WPP: Refresh the Local Cycling and Walking Infrastructure Plan (LCWIP)	In progress: on track and on t...		Andy Willems
☰ WPP: Review the Worthing Theatres and Museums contract, outcomes and performance indicators	In progress: on track and on t...		Andy Willems
☰ WPP: South Downs Leisure Contract review to ensure delivery of best value	In progress: on track and on t...		Andy Willems
☰ WPP: Review Community Safety Strategy and the funding formula	In progress: on track and on t...		Sophie Whitehouse

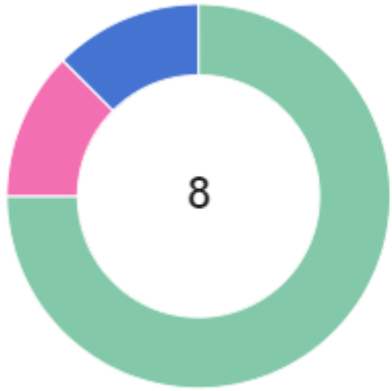
Thriving Environment Missions



- In progress: on track and on time
- In progress: but delays
- Not yet started
- On Hold

Name	Project Status	Project Notes	Project Owner
Deliver council-led nature recovery projects in Worthing e.g.more trees and projects at Cissbury Fields >	In progress: on track and on ...		Chloe Clarke
Develop and deliver a strategy to reduce waste and increase recycling including food waste collection	In progress: on track and on ...		Jan Jonker
Support the circular economy through council and partnership procurement and contract management	On Hold	Identifying capacity in procurement team	Jo Lee
Development and delivery of Sussex Bay in collaboration with partners and communities	In progress: on track and on ...		Dean Spears, Paul Brewer
Deliver council-led nature recovery projects in Adur e.g. Pad Farm & Adur River Restoration Project	In progress: but delays	Negotiation with overage beneficiary	Chloe Clarke
Develop and deliver strategic plans to drive nature recovery	In progress: but delays	Identifying resources and need to undertake trai...	Chloe Clarke
Work with local businesses to support delivery of commercial carbon emission reductions	In progress: on track and on ...		Andy Willems
Deliver carbon reduction initiatives for existing homes & improve sustainability standards in new developments	In progress: but delays	Identifying resources & limited by market forces	
Deliver projects to ensure the councils achieve their carbon neutral 2030 targets	In progress: on track and on ...		Jan Jonker
Produce a Net zero 2045 strategy to deliver area-wide carbon emissions reductions in Adur & Worthing	Not yet started	Partnership working takes time	Jan Jonker
Build area based capacity & skills to support transition to low carbon, nature positive and circular economy.	Not yet started	Partnership working takes time	Paul Brewer
With partners and communities develop responses to the shared climate and ecological emergency	In progress: but delays	Engagement with green groups to begin	Paul Brewer

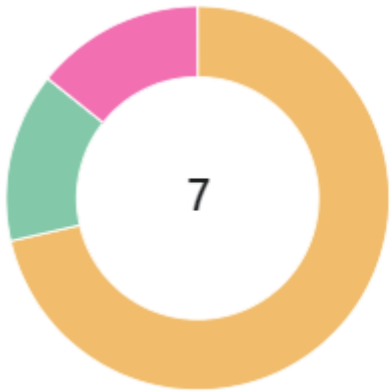
Thriving Environment - Adur Priorities



- In progress: on track and on time
- Completed
- Not yet started

Name	Project Status	Project Notes	Project Owner
APP: Continue the kerbside small WEEE collections	Completed		Jan Jonker
APP: Progress a new Waste Strategy to reduce waste and increase recycling	Not yet started	Awaiting government guidance	Jan Jonker
APP: Work with WSCC and the Sussex Local Nature Partnership on a Local Nature Restoration Strategy	In progress: on track and on time		Chloe Clark
APP: As part of Sussex Bay we will seek to restore intertidal habitat	In progress: on track and on time		Chloe Clarke
APP: Work to ensure our Sussex Bay initiative continues to grow and develop	In progress: on track and on time		Chloe Clarke & Dean Spears
APP: Work with WSCC to improve EV charging provision	In progress: on track and on time		Jason Passfield
APP: With Ricardo develop a fleet strategy to decarbonise and future proof our fleet, including charging and maintenance facilities	In progress: on track and on time		Dan Goodchild
APP: Continue to act and address the climate emergency through our carbon reduction plan	In progress: on track and on time		Dan Goodchild

Thriving Environment - Worthing Priorities



- In progress: but delays
- In progress: on track and on time
- Completed

Name	Project Status	Project Notes	Project Owner
☰ WPP: To achieve net zero target by 2045 we will develop a clean energy approach with partners and communities	In progress: but delays	Working with Greater Brighton Partners	Paul Brewer
☰ WPP: Support NoMowMay 2024	In progress: but delays	Part of Open Space Management Approach	Fiona Burn
☰ WPP: Engage with partnership councils to prepare for changes in waste and recycling	In progress: but delays	Awaiting government guidance	Jan Jonker
☰ WPP: Support the kerbside recycling of electrical waste service.	Completed		Jan Jonker
☰ WPP: Develop work with communities to maximise composting	In progress: but delays	Identifying resources	Jan Jonker
☰ WPP: Challenge Southern Water to improve water quality	In progress: but delays	Identifying resources and approach	Jan Jonker
☰ WPP: Work to ensure our Sussex Bay initiative continues to grow and develop	In progress: on track and on time		Paul Brewer

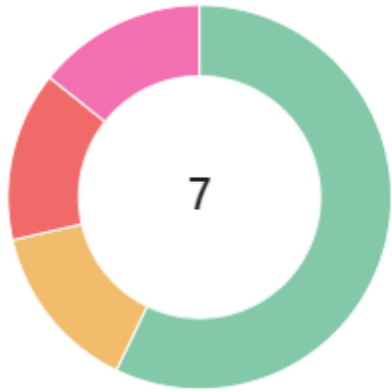
Thriving Economy Missions



- In progress: on track and on time
- In progress: but delays
- On Hold
- Not yet started

Name	Project Status	Project Notes	Project Owner
<input type="checkbox"/> A well attended and regarded business stakeholder group that is able to codesign projects with us	In progress: but delays	Partnership working underway	Angela Crane
<input type="checkbox"/> Business Support Programme (focusing on innovation and decarbonisation)	In progress: on track and on time		Andy Willems
<input type="checkbox"/> Redesign of our core services functions and our employer offer in order to underpin the economy mission area	On Hold	Identifying capacity in procurement team	Paul Brewer
<input type="checkbox"/> A pipeline and programme of strategic projects which underpin our economic development approach	In progress: on track and on time		Martin Randall
<input type="checkbox"/> Create new proposition/funding development function through the organisational redesign programme	Not yet started	Work to comence in 2024	Andy Willems
<input type="checkbox"/> A pipeline of community energy projects and connective infrastructure	In progress: on track and on time		Paul Brewer
<input type="checkbox"/> A redeveloped partnership approach which positions us effectively for economic development in the region	In progress: on track and on time		Catherine Howe
<input type="checkbox"/> A clearly articulated economic development approach and delivery roadmap based on the econmic principles of Worthing Administration	In progress: on track and on time		Catherine Howe

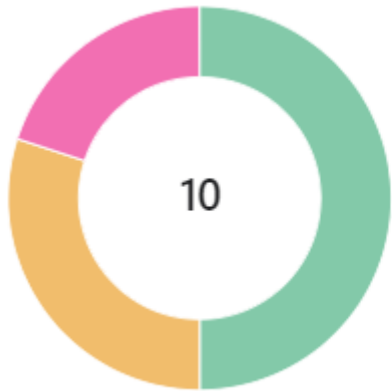
Thriving Economy - Adur Priorities



- In progress: on track and on time
- In progress: but delays
- Significant difficulties in implementation
- Completed

Name	Project Status	Project Notes	Project Owner
APP: Use resident feedback from 'Lancing Now and into the Future' to develop a Levelling Up bid	Significant difficulties in implementation	Reviewing options with growt...	Andy Willems
APP: Support the delivery of the Donkey Bike Scheme	Completed		Andy Willems
APP: Work to improve the defence of exposed illegal encampment	In progress: on track and on time		Andy Willems / Martyn Payne
APP: Work with the Russell Martin Foundation to bring the Southwick Football Ground back into use	In progress: but delays	Identifying Resources	Andy Willems
APP: Support community groups in the provision of leisure and sports facilities	In progress: on track and on time		Andy Willems
APP: Release the benefits of Southwick Square investments and draw in the regeneration of the Southwick Estate	In progress: on track and on time		Andy Willems
APP: Work with partners on a new 'Adur Growth Deal'	In progress: on track and on time		Andy Willems

Thriving Economy - Worthing Priorities



- In progress: on track and on time
- In progress: but delays
- Completed

Name	Project Status	Project Notes	Project Owner
☰ WPP: Publish a green, community focused design for Montague Place Gardens	In progress: on track and on ti...		Andy Willems
☰ WPP: Brooklands Park new public toilets & Changing Places facility	Completed		Andy Willems
☰ WPP: Refurbish public conveniences in High Street Multi Story Car park	In progress: on track and on ti...		Jan Jonker
☰ WPP: Our town will be clean and functional town with a focus on Bins, Benches and Basics	In progress: on track and on ti...		Andy Willems
☰ WPP: Develop impact measures for Worthing Festival to support funding and development	Completed		Andy Willems
☰ WPP: Work with partners to improve housing provision in the borough and address EA and TA shortages	In progress: but delays	Partnership working progressing	Chris Maughn/Rob Jarvis
☰ WPP: Work with local businesses to support start ups and encourage more networking	In progress: on track and on ti...		Andy Willems
☰ WPP: Develop a business support plan with three key strands of sustainability, innovation and digital	In progress: on track and on ti...		Andy Willems
☰ WPP: With the Climate Emergency & Ecological Response Group develop a circular economy approach for Worthing	In progress: but delays	Partner engagement underway	Jan Jonker
☰ WPP: Work with WSCC on the development of a Growth Deal	In progress: but delays	New deal planned for March 2024	Andy Willems